

**ETI Technical College**  
**2076 Youngstown-Warren Road**  
**Niles, Ohio 44446**  
**(330) 652-9919**  
**Fax (330) 652-4399**

**REAL ESTATE REGISTRATION FORM**

Name: \_\_\_\_\_ SS# \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Home Phone # \_\_\_\_\_ Work or Cell# \_\_\_\_\_

Email address \_\_\_\_\_

Class: \_\_\_\_\_ Total Due \$ \_\_\_\_\_

Method of Payment: \_\_\_\_\_ Receipt # \_\_\_\_\_

Received by: \_\_\_\_\_ Date: \_\_\_\_\_

**CLASS CANCELLATION POLICIES:** ETI Technical College of Niles reserves the right to cancel a class due to insufficient enrollment. Students will be notified if a class, for which they have enrolled, is cancelled. If a student has not been notified, he/she may assume the class will be held.

**ATTENDANCE:** Each student is expected to attend every class session. In the case of absence, the student should immediately notify the instructor. Every student assumes the responsibility of completing assigned work whether present or not.

**TELEPHONE CONSUMER PROTECTION ACT (TCPA)**

You agree, in order for us to service our account or to collect any amounts you may owe, we/assigns may contact you by telephone at any telephone number associated with your account, including wireless telephone numbers, which could result in charges to you. We/assigns may also contact you by sending text messages or e-mails, using any e-mail address you provide to us. Methods of contact may include using pre-recorded/artificial voice messages and/or use of an automatic dialing device, as applicable.

**PLEASE READ THE BACK OF THIS FORM BEFORE SIGNING.**

By signing my name below, I state that I have read both sides of this form.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**CLASS CANCELLATION POLICIES:** ETI Technical College of Niles reserves the right to cancel a class due to insufficient enrollment. Students will be notified if a class, for which they have enrolled, is cancelled. If a student has not been notified, he/she may assume the class will be held.

**ATTENDANCE:** Each student is expected to attend every class session. In the case of absence, the student should immediately notify the instructor. Every student assumes the responsibility of completing assigned work whether present or not.

**TERMINATION:** If a student persistently fails to stay within the bounds of acceptable behavior, or does not meet tuition payment schedules, he/she may be terminated from the College.

### **Cancellation and Settlement Policy**

This enrollment agreement may be cancelled within five calendar days after the date of signing provided that the school is notified of the cancellation in writing. If such cancellation is made, the school will promptly refund in full all tuition and fees paid pursuant to the enrollment agreement and the refund shall be made no later than thirty days after cancellation. This provision shall not apply if the student has already started academic classes.

### **Refund Policy**

If the student is not accepted into the training program, all monies paid by the student shall be refunded. Refunds for books, supplies, and consumable fees shall be made in accordance with Ohio Administrative Code section 3332-1-10.1. There is one (1) academic term for this class that is 40 clock hours in length. Refunds for tuition and refundable fees shall be made in accordance with following provisions as established by Ohio Administrative Code section 3332-1-10:

- (1) A student who withdraws before the first class and after the 5-day cancellation period shall be obligated for the registration fee.
- (2) A student who starts a class and withdraws before the academic term is 15% completed will be obligated for 25% of the tuition and refundable fees, plus the registration fee.
- (3) A student who starts class and withdraws after the academic term is 15% but before the academic term is 25% completed will be obligated for 50% of the tuition and refundable fees plus the registration fee.
- (4) A student who starts class and withdraws after the academic term is 25% complete but before the academic term is 40% completed will be obligated for 75% of the tuition and refundable fees plus the registration fee.
- (5) A student who starts class and withdraws after the academic term is 40% completed will not be entitled to a refund of the tuition and fees.

The school shall make the appropriate refund within thirty days of the date the school is able to determine that a student has withdrawn or has been terminated from a program. Refunds shall be based upon the last date of a student's attendance or participation in an academic school activity.

ETI Technical College  
2076 Youngstown-Warren Road, Niles, OH 44446  
330•652•9919

Student: \_\_\_\_\_ Date: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

S.S. Number \_\_\_\_\_ E-mail Address \_\_\_\_\_

I am hereby enrolling in the Real Estate Appraisal Class and my enrollment is subject to the terms and conditions stated in this enrollment agreement.

Class Name: \_\_\_\_\_ Start Date: \_\_\_\_\_

**Expected Class length:** 20 Clock Hours. This class is normally completed in 2 calendar weeks and is held on Saturdays and Sundays from 10 a.m. to 3:00 p.m.

Tuition and Fees:

Registration Fee	\$10.00
Book Fee	\$ 55.01
Tuition	<u>\$190.00</u>
Total Cost	\$255.01

Payment:

All tuition and fees are payable for one school term only. Payment is due prior to the start of classes each term. Payment arrangements can be made with the Admissions Office.

Tuition and fee charges are subject to change at the schools discretion. Any tuition or fee increases will become effective for the term following student notification of the increase. The cost of the course does not include the License exam fees.

**REQUIREMENTS:** You must have a high school diploma or GED certificate prior to the application deadline and that you have no felony conviction in your past.

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**Cancellation and Settlement Policy**

This enrollment agreement may be cancelled within five calendar days after the date of signing provided that the school is notified of the cancellation in writing. If such cancellation is made, the school will promptly refund in full all tuition and fees paid pursuant to the enrollment agreement and the refund shall be made no later than thirty days after cancellation. This provision shall not apply if the student has already started academic classes.

**Refund Policy**

If the student is not accepted into the training program, all monies paid by the student shall be refunded. Refunds for books, supplies, and consumable fees shall be made in accordance with Ohio Administrative Code section 3332-1-10.1. There is one (1) academic term for this class that is 20 clock hours in length. Refunds for tuition and refundable fees shall be made in accordance with following provisions as established by Ohio Administrative Code section 3332-1-10:

(1) A student who withdraws before the first class and after the 5-day cancellation period shall be obligated for the registration fee.

(2) A student who starts a class and withdraws before the academic term is 15% completed will be obligated for 25% of the tuition and refundable fees, plus the registration fee.

(3) A student who starts class and withdraws after the academic term is 15% but before the academic term is 25% completed will be obligated for 50% of the tuition and refundable fees plus the registration fee.

(4) A student who starts class and withdraws after the academic term is 25% complete but before the academic term is 40% completed will be obligated for 75% of the tuition and refundable fees plus the registration fee.

(5) A student who starts class and withdraws after the academic term is 40% completed will not be entitled to a refund of the tuition and fees.

The school shall make the appropriate refund within thirty days of the date the school is able to determine that a student has withdrawn or has been terminated from a program. Refunds shall be based upon the last date of a student's attendance or participation in an academic school activity.

**Complaint or Grievance Procedure**

All student complaints should first be directed to the school personnel involved. If no resolution is forthcoming, a written complaint shall be submitted to the director of the school. Whether or not the problem or complaint has been resolved to his/her satisfaction by the school, the student may direct any problem or complaint to the Executive Director, State Board of Career Colleges and Schools, 35 East Broad Street, Suite 1481, Columbus, Ohio, 43215, Phone 614•466•2752; toll free 877•275•4219.

I acknowledge that I have received a school catalog and agree with the school policies and procedures as stated. I acknowledge that I have received and read a copy of this enrollment agreement.

**X Applicant's**

**Signature:** \_\_\_\_\_ **Date** \_\_\_\_\_

Parent or guardian (if applicable): \_\_\_\_\_ Date \_\_\_\_\_

School Representative: \_\_\_\_\_ Date \_\_\_\_\_

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You agree, in order for us to service our account or to collect any amounts you may owe, we/assigns may contact you by telephone at any telephone number associated with your account, including wireless telephone numbers, which could result in charges to you. We/assigns may also contact you by sending text messages or e-mails, using any e-mail address you provide to us. Methods of contact may include using pre-recorded/artificial voice messages and/or use of an automatic dialing device, as applicable.

**APPLICANTS RIGHT TO CANCEL**

You may cancel this agreement by mailing a written notice to ETI Technical College of Niles postmarked no later than midnight of the fifth business day after the date this agreement was signed. You may use this page as that notice by writing "I hereby cancel" at the bottom and adding your name and address. The notice must be mailed to ETI Technical College of Niles, 2076 Youngstown-Warren Road, Niles, Ohio 44446.

Signature of Applicant

Date

Signature of Parent

--- Only sign if you are cancelling this class ---

**Real Estate Classes  
Dates and Prices**

<b>Class</b>	<b>Date</b>	<b>Price</b>	<b>Deadline * to register</b>
Real Estate Principles & Practices	Oct. 1, 2 & 8, 9 & 15, 16 & 22, 23, 2016	367.21	<b>Sept. 16, 2016</b>
Real Estate Appraisal	Nov. 5, 6 & 12, 13, 2016	255.01	<b>Oct. 21, 2016</b>
Real Estate Finance	Dec. 3, 4 & 10, 11, 2016	260.36	<b>Nov. 18, 2016</b>
Real Estate Law	Jan. 7, 8 & 14, 15 & 21, 22 & 28, 29, 2017	387.91	<b>Dec. 23, 2016</b>
Real Estate Principles & Practices	Feb. 4, 5 & 11, 12 & 18, 19 & 25, 26, 2017	367.21	<b>Jan. 19, 2017</b>
Real Estate Appraisal	March 11, 12 & 18, 19, 2017	255.01	<b>Feb. 24, 2017</b>
Real Estate Finance	April 1, 2 & 8, 9, 2017	260.36	<b>March 17, 2017</b>
Real Estate Law	May 6, 7 & 13, 14 & 20, 21 & 27, 28, 2017	387.91	<b>April 21, 2017</b>
Real Estate Principles & Practices	June 3, 4 & 10, 11 & 17, 18 & 24, 25, 2017	367.21	<b>May 19, 2017</b>
Real Estate Appraisal	July 15, 16 & 22, 23, 2017	255.01	<b>June 30, 2017</b>
Real Estate Finance	Aug. 12, 13 & 19, 20, 2017	260.36	<b>July 28, 2017</b>

**Classes may be taken in any order.**

**No prerequisite classes required.**

**Classes run year round.**

**Note deadline to register for each real estate class.**

## *RE 101 PRINCIPLES AND PRACTICES OF REAL ESTATE*

As an introduction to the study of real estate, this course provides a background of knowledge for those aspiring to a real estate career, serves to build a foundation for the GRI course series and professional designations and stresses the basics in a logical and understandable fashion. The place of the salesman and/or broker in our free enterprise system is presented along with listing, selling, advertising, real estate mathematics, legal descriptions and land quantity, contracts from listing to closing the real estate transaction, financing, appraising, ethical behavior and terminology. The Ohio Real Estate License Law is studied in detail.

## *RE 102 REAL ESTATE LAW*

This course presents the basic legal framework for the complex subject matter of real estate. Areas covered include ownership rights in real estate, property, easements, liens (both voluntary and involuntary), property transfer, contract deed, landlord and tenant, wills and interstate succession, and the rightful place of real estate license in such legal environments. Civil rights laws (state and federal), open housing practices and land use are emphasized.

## *RE 103 REAL ESTATE FINANCE*

Certain segments of the broad field of finance introduce the student to information concerning the institutions, methods, instruments, and procedures involved in the financing of real estate. Topics include mortgagor's and mortgagee's rights and obligations; leases and their finances; insured and uninsured mortgages, the suppliers of finance for residential, commercial, industrial and farm properties, the role of the federal government in real estate financing; the mortgage market and the changing concepts in finance.

## *RE 104 REAL ESTATE APPRAISAL*

This course presents the appraisal process as an orderly program by which the problem is planned, needed data are acquired, classified, analyzed, interpreted, and a final estimate of defined value results. The assignment of a term project provides field experience in applying the techniques of the appraisal process.

Real Estate Principles & Practices- 40 hrs. and Real Estate Law-40 hrs., will be conducted 4 **weekends** per class. Real Estate Appraisal-20 hrs. and Finance-20 hrs., 2 **weekends** each. Each class takes place on **Saturday and Sunday from 10:00 AM to 3:00 PM**. You need to complete **all** four classes, and **all of the 120 hrs.** to sit for the Real Estate Sales Associate License exam.

Class schedule, class cost, including **estimated** book cost, follow:

Real Estate Principles & Practices	Oct. 1, 2016	\$367.21
Real Estate Appraisal	Nov. 5, 2016	\$255.01
Real Estate Finance	Dec. 3, 2016	\$260.36
Real Estate Law	Jan. 7, 2017	\$387.91

Estimated total cost \$1270.49

**You must register two weeks prior to the class start. CALL (330) 652-9919 ext 120 or ext 220 for details.**